

**Regular Meeting of West Douglas County Fire Protection District Board of Directors
June 24th, 2025 *Meeting held over Zoom and in person at Station 131**

This meeting was called to order at 6:34 by Erica Ford. Board members present: Erica Ford, Kathy Tourney, Brad Laurain and Whitney Vincent. Chief Oravez was Present. Guest John Guthrie was also present.

Motion		
Approved Previous Minutes	Motion made and seconded	Passed
Approved Treasurer's Report	Motion made and seconded	Passed
Approved Chief's Report	Motion made and seconded	Passed
Approved Chief's Recommendation for T131	Motion made and seconded	Passed
Approved Limits for New Credit Cards	Motion made and seconded	Passed
Approved New Signers on the Bank Account	Motion made and seconded	Passed
Approved Using LeMaster Lawn Care for Station 132 & 134 for Maintenance One Time	Motion made and seconded	Passed
Approved Authorizing Chief Oravez to Move Forward with SIPA Contract	Motion made and seconded	Passed
Approved Moving Meeting Location to Station 134	Motion made and seconded	Passed

Minutes of Previous Meeting

Minutes of Previous Meeting.

Action: Approved Kathy Tourney, Whitney Vincent

Minutes from March 25th, 2025 meeting with adjustment.

Action: Approved, Erica Ford, Whitney Vincent

Minutes from the March 31st, 2025 meeting.

Action: Approved Whitney Vincent, Kathy Tourney

Minutes from the April 3rd, 2025 meeting.

Action: Approved Erica Ford, Kathy Tourney

Treasurer's Report:

Review of Balance Sheet.

Review of Profit & Loss Budget vs Actual.

Review of Transaction Detail.

Review of Reconciliation Detail.

Discussion of possible alternative project to town sign, a solution for Jaws of Life battery life, and a solution for water tank project.

Action: Approved Kathy Tourney, Brad Laurain

Chief's Report

21 Calls for May.

T131 is having some serious air leak issues, problems with steering, and brakes. It was sent back to manufacture and the Transwest in Colorado Springs. Our EVT's made several repairs.

Proposed the truck get another check by EVT's and put truck on air and in service.

Approved following Chief Oravez's recommendation.

Action: Approved Kathy Tourney, Whitney Vincent

Approved Chief's Report

Action: Approved Whitney Vincent, Brad Laurain

Public Comment

Admin Maternity Leave and FMLA

The lawyers suggested that it be called "parental leave".

Discussion of giving parents 4-weeks paid leave and 6 additional weeks unpaid leave after 90 days of working.

Scouting Contract

Discussion of having the contract be taken up by the Association instead of the fire department and guaranteeing the Scouts can use the fire station.

Business Credit Card Individual Spend Limits – Revise Limits

The department was approved by UMB for \$30,000.00 and credit cards should be ready soon.

Approved setting a \$10,000.00 limit for Chief John Oravez, a \$5,000.00 limit for Assistant Chief's Kevin Telfer and Tom Jordan, and \$1,000.00 limit for all other officers.

Action: Approved Whitney Vincent, Brad Laurain

2024 Audit Timing Update and Deadline Extension

Whitney Vincent brought up possibly filing for an extension just in case.

Approved authorization of new signers on the bank account for new board members Kathy Tourney, Erica Ford and Brad Laurain.

Action: Approved Kathy Tourney, Brad Laurain

Lawn Care Maintenance

Station 134 would be \$400 the first time and \$250 monthly after.

Station 132 would be \$110 every two weeks.

Approved having LeMaster Lawn Care do the maintenance at Station 134 and Station 132 one time.

Action: Approved Kathy Tourney, Erica Ford

Website and Social Media

SIPA gives West Douglas the option of hosting our website, taking payments and is through co.gov. for free. There are options for grants of \$10,000.00 for website development.

Approved authorizing Chief Oravez to sign SIPA document to start the website process.

Action: Approved Brad Laurain, Kathy Tourney

Acquisition of Indian Creek Clubhouse

The ICR HOA meets 6/25/25 and will discuss WDCFPD acquisition of the Clubhouse.

Change Meeting Location

Approved changing the July 22rd meeting location to Station 134.

Action: Approved Brad Laurain, Kathy Tourney

***Meeting closed at 8:54 – Approved WV, BL**

2025 Board of Directors Meeting Dates (* indicates pension board meeting)

7/22

8/26*

9/23

10/28

11/25*

12/9